
Finance Industry

Migration from G-Suite to O365

Company Profile:

Company is an impact focused NBFC that aims to support Micro, Small and Medium enterprises (MSMEs) and create a lasting socio-economic change in the lives of the end customer.

Situation:

Growing Organization: This is a small company with gradual growth to over 150 employees within 2 years of establishment.

Current Environment: Client was on Gmail Suite for Mailbox & Document Repository.

However, considering the fast growth within the organization, Client felt the need to shift to a more robust, Non-redundant system with better security control, More space, compatible with their growth vision and ease of use.

Issues:

Document Storage Bifurcation Issue: All users were using their personal G-Drive for storing all documents Personal as well as Professional.

Document Sharing Issue: Team members were only able to view documents related to them when the owner of the Document shares the link with them.

Space Limitation: As the G-Drive per user space is limited, there were problems on document space and the performance as well.

Platform Redundancy: For any business process automation client would have to see other platform which may/may not be compatible with G-Suite. Collaboration / Integration was major concern.

Overview

Customer Profile: NBFC SME.

Industry: Finance Industry

Country: India

Technologies: O365 & SharePoint
Online Document Management System

Benefits:

- 1) Better Collaboration
 - 2) Better search functionality
 - 3) Centralized Document Management System
 - 4) O365 application Integration
 - 5) More storage space
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Offline Sync Issue: Client was not able to sync Online Documents locally on personal machine/laptop.

Why NGenious Solutions?

NGenious Solutions is a Gold Partner of Microsoft.

NGenious Solutions is an expert in Microsoft Application Services and in Migration projects. We had previously worked with multiple clients on successful migration projects.

Also, NGenious maintains relationships with many third-party migration tool vendors. These relationships allow NGenious to effectively recommend the best tool that fits the requirements of a project and work closely with vendors to resolve any issues which may arise.

Solution

After analyzing the client situation and their issues, we felt the best solution would be to migrate the client from G Suite to Microsoft Office 365 platform. Post POC demonstration and explanation of the advantages of all applications of Microsoft O365 like Outlook, OneDrive, SharePoint, Teams, PowerApps, Flow, etc. the client finalized the decision to move to Office 365 Platform.

Working with the client, our team determined the best tool for migration. NGenious team offered its technical expertise to assist the client in creating a detailed migration plan for G-Suite to O365 Migration.

The Migration plan included 3 important steps:

1. Migration from G-Suite to O365 Exchange

This migration was planned in such a way that there was no downtime faced by the end users and they could easily move to the new O365 Platform.

About NGenious Solutions

NGenious Solutions is a Microsoft Certified Gold Partner specializing in Information Worker and ISV/ Software solutions. The company offers cutting-edge IT solutions from a range of industry and technology segments to Enterprises and Independent Software Vendors (ISVs). The company's range of services focuses on successful design, implementation, utilization, training and support of SharePoint and complementary Microsoft technologies that extend functionality within an organization. The company has office locations at both New Jersey (USA) and Mumbai (INDIA).

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2. Migration of Documents from G-Drive to SharePoint Library

The major challenge was to transfer documents from G-Drive to SharePoint Online Library. NGenious team did it in two steps first Migrated G-Drive documents to O365-OneDrive and from OneDrive migrated to SharePoint Online.

3. Document Management System

Document Management System was implemented for Centralized and Managed Documents.

Teams & SharePoint Online Integration

DMS was implemented in consideration with functionalities and collaboration through Teams, such that all the documents shared in Teams would also follow all the rules and functionalities of DMS system configured for end users. Access Control Mechanism was implemented on top of DMS/Teams for safety & security to access documents.

Training & Handholding

Furthermore, NGenious Solutions offered Training to IT users on “How to do” scenarios and an Admin Training for better handholding the new platform and DMS solution.

Benefits:

◆ Separate Document Storage Space

O365 helped users to store their personal documents on OneDrive and Professional Documents on SharePoint Online DMS.

◆ Increased Storage Space

O365 provided more space for personal storage to end users as well as for Shared documents on Document Management System (Up to 25TB of space).

◆ Document Management System

Data Points

Migration: G-Suite to O365

Size of migrated : 500 GB(Gmail Inbox size) and 400GB (Document Size)

Number of Users: 150

Total Project Duration: 2 months

Being on O365, implemented very strong Document Management System on SharePoint Online. Having centralized DMS in place helped client for quick and easy access to documents with security control.

◆ **Better Collaboration**

Client is now able to take full advantage of O365 applications integration including SharePoint, Exchange, Teams, Power Bi, PowerApps, Flow, etc.

◆ **Online and Offline Sync**

Easy sync of Online and Offline work in documents and emails using Out of Box O365 functionality.

◆ **Ease of Use**

Microsoft Office uses familiar Word, PowerPoint, and Excel to process and manage data. Since the interface is familiar, we didn't need to invest much time in re-training users.